1. The second virtual coordination meeting of DCs was held on 15 January 2016. The meeting was facilitated by Markus Kummer, with Eleonora Mazzucchi representing the IGF Secretariat. The Webex recording of the meeting can be accessed here: https://intgovforum.webex.com/intgovforum/ldr.php?RCID=66ba66942cafd980220f04a8a8643e

**Taking Stock of Idea Rating Sheets**

2. Jeremy Malcolm gave a brief overview of the Idea Rating Sheets results published on the IGF's website. Although the number of responses was somewhat low, there was agreement that the surveys were a worthwhile experiment that deserves to be deepened and built upon, perhaps with more visibility given to a future survey exercise. Jeremy agreed to produce a draft with proposals for improvements at next year's IGF as an input into the next face-to-face MAG meeting/open consultations. He will circulate the draft to all DCs for comment with a view to submitting it as a joint contribution to its IGF 2015 stocktaking/IGF 2016 synthesis.

3. Some questions related to the percentages featured in the IRS results. The results have now been updated and re-posted to the IGF website with clearer numbers.

**Developing a Framework for DCs and the Future DC Coordination Group**

4. The meeting discussed how best to develop a framework for the DC Coordination Group, which emerged as a proposal from IGF 2015. There was a broad agreement that such a framework should not compromise the independence and organizational flexibility of DCs. In developing its scope, there would be a need to agree on some principles that ought to be included in the framework. This framework could have as a baseline what was termed "the three Open's" or "the three Os, i.e. open lists, open membership, open archives. Other standards and principles could be developed in the form of recommendations that could be taken up on a voluntary basis by those DCs wishing to do so.

5. The specific activities of the DC Coordination Group would need to be determined as part of the framework. Among other things, the following activities were mentioned: whether or not it should take a leading role in another potential Idea Rating Sheet exercise, and whether or not it should, for instance, examine the work of DCs in relation the recommendations of the Working Group on Improvements to the IGF. It was generally agreed that the group should have a liaison to the MAG and to the Secretariat, and also that it be guided by agreed-upon Terms of Reference. An Etherpad link was shared as a starting point for all DCs to contribute to this draft ToR: https://public.etherpad-mozilla.org/p/DRAFT_TERMS_OF_REFERENCE_DC_COORD_GROUP
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6. In response to some concerns raised concerning the accessibility features of the Cisco Webex meeting platform, the Secretariat had looked into possible alternative tools. As the Webex platform was an in-kind contribution at no cost to the Secretariat, all possible alternatives would have significant budgetary implications. The Secretariat would therefore continue using Webex for the time being. However, the Secretariat urged participants to list the specific issues of concern, in particular those encountered by persons with disabilities. The Secretariat would then be in a position to forward this list to Cisco for consideration.

7. It was agreed to hold a next call before the deadline for IGF 2015 stocktaking contributions on 12 February. The slot for the call will be determined through a dodle poll.