Dynamic Coalition Coordination Group – Virtual Meeting X

Summary Report

31 August 2016

1. The tenth virtual meeting of the DC Coordination Group (DCCG) was held on 31 August 2016. The meeting was facilitated by Markus Kummer and Avri Doria, with Eleonora Mazzucchi representing the IGF Secretariat.

2. Jeremy Malcolm gave an informal overview of a proposal to re-launch **the Idea Rating Sheets** experiment from last year's IGF. [Idea Rating Sheets are a form of survey available on and off-line which were used by DCs at IGF 2015 to collect feedback on their output papers. The feedback was then reviewed during the DCs Main Session.]. The innovations this year include a possible webinar on Idea Rating Sheets before the IGF; providing the sheets at the DCs' joint booth; re-naming the sheets to "IGF 2016 DC Issue Survey". For details on the proposal for 2016, please see Annex III.

3. **DCs' shared booth** at IGF 2016 was discussed. It was noted that more volunteers would be needed to be present at the booth, with all encouraged to add their names to the sign-up sheet in the rolling **"IGF 2016 DCs Planning Doc"**. The document already lists some volunteers as well as several ideas for what to do with the booth. At this early stage, some mentioned it was uncertain whether they would be able to attend the IGF or what their schedules will be like during the meeting, since the programme has not yet been released; as an alternative to signing up personally, a DC name can be put on the list as a placeholder. It was also remarked that for planning purposes, more details on the specifics of the booth should be given as the Secretariat receives them, including on what equipment or furniture will be available (table, chairs, shelves, etc.), the dimensions of these, and the physical layout of the booth, in order to best assess how to make use of wall space, etc. Ideas for how to make the booth attractive and dynamic should continue to be added to the rolling doc, including perhaps the use of DC buzzwords or a word cloud.

4. Avri briefed DCs on **the MAG's last two virtual meetings** (on 24 August and 30 August), during which main sessions were discussed at length. The outcome of these was that the DCs Main Session was given a 1.5 hour duration, together with three others, and is positioned on the afternoon of Day 3 (8 December), immediately preceding the session on "Trade Agreements and the Internet". She noted this slot is relatively favourable, as it is not on the last day and is back-to-back with a substantive/thematic, rather than inward-looking, session. Ahead of the meeting, an updated main session description to reflect the new duration was submitted to the MAG.

5. Markus and Eleonora gave an update on the **content of the main session** as outlined in the **rolling doc.** The emphasis of the session will remain on very brief exchanges – not more than 3 minutes – between a moderator/'agent provocateur' and individual DC representatives (one per DC), and engagement with participants. A Twitter wall would

be one of the features for bringing in participants remotely and gauging feedback; the availability of this is still being discussed with the Mexican host country. In the absence of a Twitter wall, it was mentioned a dedicated Twitter moderator could verbally feed tweets into the room.

6. The issue of the **substantive paper required of each DC** to participate in the main session was raised. The paper will also serve as the document to which the DC issue surveys (or Idea Rating Sheets) will be applied. The following was agreed:

   - **To participate in the session, DCs must submit a first draft of this paper to the Secretariat by Friday 30 September.**
   - **A second draft, as well as the division of the paper into five points for aligning with the DC issue surveys, should be submitted on/or about 1 November. This also conforms with the deadline for the IGF Best Practice Forum (BPF) outputs.**
   - **The paper should not exceed 5 pages.**
   - **It should not read as an "activities report".**
   - **The Secretariat will send a separate document with these and additional specifics to all DCs.**

7. DCs discussed who the **moderator of the main session** might be. It was remarked the person should be knowledgeable on the wide range of issues covered by DCs and have a positive, enthusiastic presence in the session. It was recalled that Vlada Radunovic of Diplo had been approached for this role. As he himself would not be able to attend the 2016 meeting, he had recommended Tatiana Tropina. She received strong support by those who are familiar with her. Avri agreed to reach out to her and also check whether she would have funding to attend the meeting. Meanwhile all DCs are encouraged to continue suggesting names so that back-ups can be found.

8. The Secretariat informed DCs that the **IGF's new website** will be launched soon and is available for preview [here](). Feedback is welcome and should be sent to wfb@intgovforum.org

9. DCs agreed to meet again in approximately 3 weeks-1 month's time.

Annex I

Participants List

Avri Doria (Co-Facilitator)

Markus Kummer (Co-Facilitator)

Eleonora Mazzucchi (IGF Secretariat)

Karolina Andersdotter (DC-PAL)

Hanane Boujemi (IRPC)

Olivier Crépin-Leblond (DC-CIV)

Sivasubramanian Muthusamy (DC-CIV)

Jeremy Malcolm (DC on Freedom of Expression and Freedom of the Media on the Internet)

Smita Vanniyar (DC on Gender and Internet Governance)

Annex II

Draft Agenda

I. Updates from Virtual MAG Meetings

II. DC Main Session, Joint Session and Booth Planning

III. AOB

Annex III

Proposal from Jeremy Malcolm on Idea Rating Sheets (Sent to DC mailing list on 31 August)

For those who weren't on the call this morning, here were the suggestions that I made about how we could use the Idea Rating Sheets this year. We'll call it "IGF 2016 DC issue survey" in most of our public communications, even though we'll still be using the Idea Rating Sheets methodology in the back-end.

The proposed timeline is:
- DCs that will be participating in the main session finalize their 2016 output papers by **30 September**.
- These are worked into five discrete points for seeking feedback from the community by **31 October**.
- An email to the IGF community promoting the online version of these is sent on about **1 November**.
- A webinar for the participating DCs to explain and answer questions on their points on **15 November**.
- The IGF village booth opens with the paper versions of the Idea Rating Sheets from **6 December**.
- Interim results from the online and paper sheets is presented during our session on **7? December**.

The online sheets will be held open for a month and a final report will be published on **9 January**.