

Working group on IGF improvements

Online Meeting report 5 July 2018,

The meeting was chaired by Flavio Wagner (former MAG member) and Julián Casasbuenas G (MAG member)

Presentation of the Agenda.

- Presentation of participants: 5 min
- Presentation of the advances in reviewing the proposals for improvement clustered by categories (step 2 of action plan): 15 min.
- Discussion on how to prepare the recommendations and/or priority assessment (step 3 of action plan). 10 min
- Preparation of the presentation of advances of the WG-IMP to the MAG during F2F meeting next week. 10 min.
- AOB

The agenda was accepted by all the participants.

Presentation of the participants.

The following participants attended the meeting:

1. Alejandra Erramuspe
2. Flavio Wagner
3. Julián Casasbuenas G.
4. June Parris
5. Raquel Gatto
6. Ying-Chu Chen
7. Zeina Bou Harb

Presentation of the advances in reviewing the proposals for improvement clustered by categories.

Julián Casasbuenas G. made a presentation of the advances in the action plan that was discussed in the previous meeting:

Step 1 - Based on the previous table, cluster categories and open for volunteers in the WG-IMP (2 volunteers per category, each volunteer to add their names in volunteers tab of the table)

The work document is available at:

https://docs.google.com/spreadsheets/d/1TdxEe0Qit3qAMCaGeyOLOI4PvUIuY3Nv5hmBsq0_OfE/edit#gid=198699308

Access to edit this document is granted by request.

The exercise of clustering the categories was made ending with the following proposal:

| No. | Category | Occurrence |
|-----|--|------------|
| 1 | Stakeholder (Engagement, Understanding) | 15 |
| 2 | Funding (Diversity and Funding) - Acknowledge in-kind support - Account & Transparency | 19 |
| 3 | Intersessional work (Capacity Building, Multiyear Planning, Outcomes, Stakeholder engagement) | 15 |
| 4 | Outcomes (Link to other entities) - Tangible Outputs | 17 |
| 5 | Participation & Capacity Building | 12 |
| 6 | Link to IG entities and others | 11 |
| 7 | MAG Structure & Methods - Multiyear Planning | 10 |
| 8 | Broader Participation - Diversity - Relevance & inclusiveness of IGF mtg- Program and Outreach. | 14 |
| 9 | Multiyear Planning (Funding, Link with other entities) - Evolution and Impact | 6 |
| 10 | Process - Secretariat | 9 |
| 11 | Enhanced communication - Improve Visibility - Mandate - Modalities - Working Modalities - Workshop selection | 7 |
| | Total | 135 |

This grouping was accepted by the WG noting that this is not final, and, if necessary, the grouping can be changed if the WG agrees to do so.

It was described that for each category a new tab was created that aggregates the categories and the corresponding proposals for improvement. As a result of this exercise 11 new tabs were opened for each category.

Also, at the top of each of the tabs links were included to a new file where the volunteers are able to include their assessments to the proposals for improvement:

1-. Stakeholder (Engagement, Understanding):

<https://docs.google.com/document/d/1s5Fig8No8ekbF9mhJ1y2RkuY2qiiggQT8vP2JtddJA/edit>

2-. Funding (Diversity and Funding) - Acknowledge in-kind support - Account & Transparency

https://docs.google.com/document/d/1_BK4NBMNHDHxiMQrmlGhERwISG6al2mVwh39LOqNa2g/edit

3- Intersessional work

https://docs.google.com/document/d/1n1AuaNdmVAcmh3rwwgnmnBdRB_UfNnF5gYBNtWRTfE/edit

4- Outcomes

<https://docs.google.com/document/d/1fHDwwD4SkSjoweU4pggHR8NqKfbi8MqpmQPpnmNTyk/edit>

5- Participation & Capacity Building

<https://docs.google.com/document/d/144qF5ZW1EsIVcO4sIEYLPsJN1JDKySTq9wxGcbTkTpA/edit?usp=sharing>

6- Link to IG Entities

<https://docs.google.com/document/d/142kaOh5weNa5Gi0OY1-rcGpn9J9dpt33c2U6wbEuzRI/edit>

7- MAG Structure and Methods

https://docs.google.com/document/d/1O1IIVpHD8A97OVX5LOB7Prw59roMBE_C81dPfnhJFsY/edit

8- Multiyear Planning (Funding, Link with other entities) - Evolution and Impact

https://docs.google.com/document/d/1aGzr-BJR605f9j1mY_ukt7czaC4-eQLns7_dadhegds/edit?usp=sharing

9- Broader Participation – Diversity

<https://docs.google.com/document/d/1S8onOdahieqskuDsN8qfWMQXNpdy5RroMaquyJVJ0Gw/edit?usp=sharing>

10- Secretariat – Process

<https://docs.google.com/document/d/1eTTXQx5Rc8Dlj0LJWX0MiN9k99Uyd8r8ZUHYydo0gOc/edit?usp=sharing>

11- Enhanced Communication – Others

<https://docs.google.com/document/d/1q275jr0RLwVUA7VtBQVHsqFv9fQjR9TxFLPInpGupYE/edit?usp=sharing>

The following volunteers are registered to reviewing the proposals for improvement (see tab of volunteers):

| No. | Category | Volunteers |
|-----|--|--------------|
| 1 | Stakeholder (Engagement, Understanding) | Flávio, June |
| 2 | Funding (Diversity and Funding) - Acknowledge in-kind support - Account & Transparency | Raquel |

| | | |
|----|--|--------------------|
| 3 | Intersessional work (Capacity Building, Multiyear Planning, Outcomes, Stakeholder engagement) | Deborah, Julian |
| 4 | Outcomes (Link to other entities) - Tangible Outputs | Flávio, Concettina |
| 5 | Participation & Capacity Building | Julián, Alejandra |
| 6 | Link to IG entities and others | Deborah |
| 7 | MAG Structure & Methods - Multiyear Planning | Zeina, Alejandra |
| 8 | Broader Participation - Diversity - Relevance & inclusiveness of IGF mtg- Program and Outreach. | Julián, Concettina |
| 9 | Multiyear Planning (Funding, Link with other entities) - Evolution and Impact | Flávio, June |
| 10 | Process - Secretariat | Alejandra |
| 11 | Enhanced communication - Improve Visibility - Mandate - Modalities - Working Modalities - Workshop selection | Zeina, Alejandra |

It was stated that the registration is still open and we welcome more volunteers from different stakeholder groups to join.

Step 2 - 4.5 Weeks - Assess which are the recommendations completed, in progress, to be implemented

After presenting the format of the table it was described the exercise to assess which are the recommendations completed, in progress and to be implemented. An example was presented to the participants with the category “Outcomes” https://docs.google.com/spreadsheets/d/1TdxEe0Qit3qAMCaGeyOLOI4PvUluY3Nv5hmBsq0_OfE/edit#gid=109645491 where some advances of this task were presented to clarify the proposed methodology.

Preparation of the presentation of advances of the WG-IMP to the MAG during F2F meeting next week

It was agreed that the first draft of the document will be ready in 2-3 weeks, this is the end of July. Once the assessment is done for all the categories by the volunteers, it was agreed also that all members of the WG will review the entire document at the end prior to presenting it to the MAG for review.

The WG agreed to complete the exercise by the end of August.

The WG insists in inviting more people to participate actively in the working group, especially more MAG members.

It was recommended to present the activities of the WG to the Working Group on Multi-year Strategic Work Programme (WG-MWP), so that the strategies of the two working groups are well aligned.