

**I. Session Title \***

**II. Session Format**

Session Format \*

Session Format Description

**III. Proposer**

Primary Proposal Contact Information (please provide following information for the primary contact for managing the workshop proposal and any contact with the IGF Secretariat for informational purposes)

Gender \*

Family Name \*

Given Name \*

City of Residence \*

Country of Residence \*

Nationality \*

E-mail \*

Stakeholder Group \*

Note: "Government" means "Representatives assigned by their respective Government". Note: "Intergovernmental Organization" means "Representatives of treaty based organizations".

Organization \*

Country where Organization is based \*

**IV. Backup Contact / Co-proposer**

Secondary Proposer Contact Information (please provide the following information for the "backup" contact for managing the proposal).

Gender \*

Family Name \*

Given Name \*

E-mail \*

Stakeholder Group \*

Note: "Government" means "Representatives assigned by their respective Government". Note: "Intergovernmental Organization" means "Representatives of treaty based organizations".

Organization \*

Country \*

## V. Organizers

Co-organizers \*



Co-organizers

Please provide following information for each workshop co-organizer (co-organizers typically manage the content, speakers, planning for the workshop; can also be the same as Proposal Contact person(s). The MAG recommends two or more co-organizers).

Title, Given Name, FAMILY NAME, Stakeholder Group, Organizational affiliation name

Examples:

Ms., Donna, NGUYEN, Technical Community, Organization Name

Mr., Leonardo, SMITH, Private Sector, Company Name

## VI. Speakers

Confirmed Speakers Information

Please note that the MAG would like to see that at least three of your intended speakers have been contacted about their prospective participation in this workshop AND indicated their intent to participate. The provisional confirmation of three (3) speakers is required for your proposal to be considered complete and eligible for evaluation (more on this requirement in the 'Stage 1' minimum criteria).

YOU MUST COMPLETE THE TWO STEPS BELOW FOR YOUR PROPOSAL TO BE SUBMITTED:

Step 1: Please add your speakers to the system (a new window with form appears). Fill a form for each of them to create speaker profiles, ensuring the Biography and Speciality fields are completed.

Important Note: If when adding your speaker, the system says that their email address already exists

(the speaker might have been added by another proposer, for example), you can skip filling out a form for them and move on to the next speaker, or go directly to the next step if all speaker profiles have been provided.

Step 2: Please write in the field below the email addresses of all your speakers, separated by commas, if you have completed Step 1 (meaning, if profiles have been created for each of the speakers or they are already in the system) . These speakers will be considered provisionally confirmed for this workshop. The speakers will also receive an automated email informing them they have been listed in your proposal and will have the option to contact the IGF Secretariat if they wish to be removed from the proposal.

Important Note: The speakers whose email addresses you provide below must have had profiles created by you or already be in the system (Step 1 above).

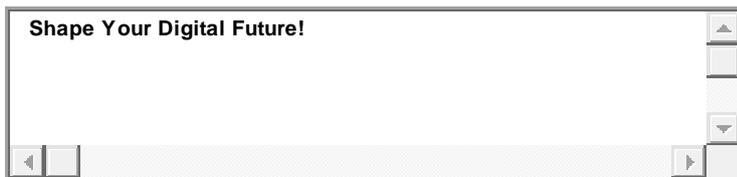
Email addresses of provisionally confirmed speakers (comma separated) \*

### VII. Content of the Session \*

A large, empty rectangular text input field with a light gray border and a vertical scrollbar on the right side. The field is currently blank.

Please provide an outline for the session, including a description of the intended agenda for the session, and the issues that will be discussed.

### VIII. Relevance of the Issue \*

A rectangular text input field with a light gray border and a vertical scrollbar on the right side. The text "Shape Your Digital Future!" is visible at the top left of the field.

Please provide a concise description of the Internet Governance issue that your session will explore, including how this issue relates to Internet governance broadly, as well as to the main theme of IGF 2017: "Shape Your Digital Future!" In other words, please tell us why this workshop is important to include in the IGF programme.

### IX. Tags

Tags Information

Please select up to three keywords for this session from the available tags (type '%' in the text field to see available tags or start writing to auto-search similarities). At least Tag 1 is required.

You are also encouraged to write in your own tag(s) if not already available in the list, by adding one or more (a new window appears - "Add Term"). Your new tag(s) will become selectable in the fields below if you click "Save Draft" at the bottom of the proposal form and reload this page.

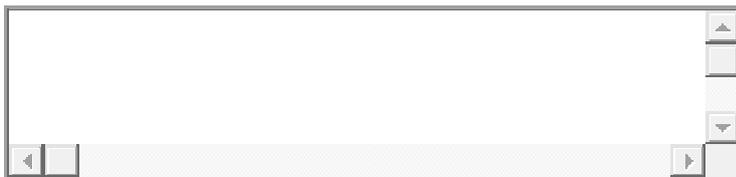
Note: Tags have been properly input in this form if they are followed by an ID code (e.g. "Cybersecurity [id:80]") once selected.

**X. Interventions \***



Please describe how you will use your speakers and how their views/perspectives/expertise will be included in the session.

**XI. Diversity \***



Diversity Information

Please describe how you will reflect the diversity required in the IGF in your session. The areas of diversity requirements include gender, geography, stakeholder group, youth, persons with disabilities, and policy perspectives. MAG evaluators will also note if speakers and/or organizers are from developing countries and/or if they are first-time IGF session speakers/organizers. (We encourage you to view the details in the MAG Workshop Review & Evaluation outline).

**XII. Onsite Moderator \***

Please, write the name of the Onsite Moderator.

**XIII. Online Moderator \***

Please, write the name of the Online Moderator

**XIV. Rapporteur \***

## Rapporteur Information

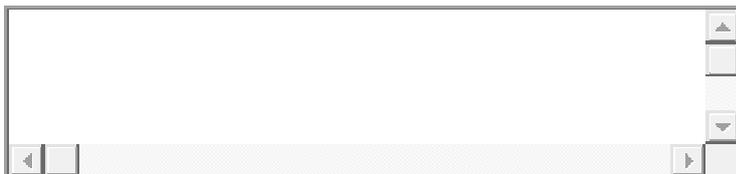
Please, write the name of the Rapporteur. The purpose of the rapporteur is to observe the session and synthesize the discussion into a standard report format.

### **XV. Online Participation \***

A large, empty rectangular text box with a light gray border and a scroll bar on the right side, intended for the user to describe their strategy for online participation.

An important part of workshop sessions is their strategy for online participation. Please clearly describe how you will manage online participation during the session. Please note that tweets and social media applications allow for observations to the online community, but do not constitute online participation. Unless your proposal clearly indicates that it will not offer online participation, and why not, please indicate how you will ensure equal online participation, both in concept, and in practice. For example: online attendees will have a separate queue and microphone, which will rotate equally with the mics in the room; the workshop moderator will have the online participation session open, and will be in close communication with the workshop's trained online moderator, to make any adaptations necessary as they arise, etc. Please take seriously the requirement that the workshop should have its own trained remote moderator who has been part of the issue and workshop development, and is prepared to manage this responsibility

### **XVI. Discussion facilitation \***

A large, empty rectangular text box with a light gray border and a scroll bar on the right side, intended for the user to describe how they plan to facilitate discussion.

Describe how you plan to facilitate discussion amongst speakers, audience members, and online participants, including how your intended session format will be used to its optimum.

### **XVII. Past IGF Participation**

History in IGF \*

Have you or any of your co-organizers, organized an IGF session before?

- No
- Yes

### Report Link Information

If yes, please provide a link to the required session report (more on this requirement in the 'Stage 1' minimum criteria):

Report Link

Additional section

VOLUNTARY INFORMATION / RESOURCES FOR PROPOSERS

### XVIII. Sustainable Development Goals

If your workshop proposal is based upon one or more of the UN Sustainable Development Goals, please indicate which numbers here. Note that this information is voluntary and collected for programming purposes only; this item has no bearing on the MAG's evaluation of your workshop proposal.

### XIX. Connecting with IGF Intersessional Groups & NRIs

Additional Information

If you would like to incorporate content/speakers related to the IGF's intersessional work or the National and Regional Initiatives (NRIs) into your workshop, please indicate which of the following would be of interest. To the extent possible, the MAG/IGF Secretariat will provide contacts for your outreach to pertinent points of contact.

Best Practice Forums

BPF Information

Information

Dynamic Coalitions

DC Information

Information

National and Regional Initiatives

NRI Information

Information

## XX. Connecting with International or Other Relevant Organizations

### Comments Information

If you are interested in involving in your workshop any of the numerous organizations or subject matter experts based in Geneva (UN Agencies, NGOs, academia, think tanks, etc.), please indicate your interest above. Please find a selection of such organizations at: <http://dig.watch/igf2017> For comprehensive information on “International Geneva” please consult: <http://www.geneve-int.ch/whos-who>

At your request we may provide assistance, in cooperation with the Swiss authorities, in identifying suitable contacts within those organizations.

## XXI. Additional Background Paper (Optional)

## XXII. Additional Reference Document Link (Optional)

### Buttons Information

\* 'Save Draft' below is to save and edit your proposal. When clicking this button you are NOT submitting your proposal for evaluation.

\* 'Submit' is for submitting your complete and final proposal for evaluation. No editing can be done after submission.

Save Survey

Top of Form