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I. Programme Overview

The Sixth Annual meeting of the IGF will be held on 27-30 September 2011. The objective of the programme is to maximize the opportunity for open and inclusive dialogue and the exchange of ideas; to try and create feedback loops between the different types of sessions; to create opportunities to share good practices and experiences; to listen, engage in dialogue and learn as well as to identify key themes that could, in the future, benefit from the multistakeholder perspective of the IGF.

This is the first full draft of a rolling document that will be updated as the planning progresses. A working draft of this programme was released after the open consultations held on 23 February 2011 as input to the informal MAG meeting held on 24 February 2011. This revision is the result of that informal MAG meeting.

The IGF 2011 programme is built on the programmes of the previous meetings and especially the programme for IGF 2010 in Vilnius, Lithuania. It introduces some innovations in light of the comments received from the IGF community. For the most part, the basic format and schedule of the previous meetings, with main sessions, workshops and other events, is maintained, though various changes have been suggested and are included for discussion.

II. The agenda of the Nairobi meeting

Many suggestions were made for the overall themes at the open consultations meeting held on 23 February 2011. The list presented in the initial working draft had eleven (11) suggested themes that had been culled from the comments made during the open consultations on 23 February. After extensive discussion, and the efforts at combining the elements of several suggestions, the MAG members present at the meeting are recommending the following as the overall theme for IGF 2011:

Internet as a catalyst for change: access, development, freedoms and innovation

The MAG is recommending the following as the key themes to be covered in sessions in Nairobi:

- IG4D / Internet governance for development (IG4D)
- Emerging Issues
- Managing critical Internet resources
- Security, openness and privacy
- Access and diversity
- Taking stock and the way forward

There was a suggestion made by several in the open consultations held on 23 February 2011 that key themes be framed in terms of questions. This was accepted as a recommendation by the MAG. These questions have been developed based on comments made in the written contribution to the 23 February open consultations as well as comments made during those consultations. MAG working teams were created to refine the initial set of questions for each of the key themes. The facilitators/moderators of these teams reported back the following refined questions:

- The Development Agenda / Internet Governance for Development (IG4D).

As one of the innovations for IGF 2011, it is being recommended by the MAG that in addition to being a key theme and having a ninety (90) minute session to be held on the first afternoon of the IGF 2011 meeting, that the development agenda would be a cross-
cutting focus in each of the other key themes and that this cross-cutting focus would be represented in at least one of the questions posed as part of each of the key themes

Main question

What are examples of specific global Internet governance issues that may have particular relevance to development?

Sub questions

- What are the developmental issues/concerns that to-date have not received sufficient attention?
- What are the current substantive policy outputs of governance arrangements vis-a-vis developing country interests?
- What are the institutional processes vis-a-vis equitable participation of developing countries?
- How can an IG4D agenda be explored within IGF and moved forward to other international settings?

• Emerging issues

As one of the innovations for IGF 2011, the recommendation is to hold this meeting in a ninety (90) minute session to be held on the first afternoon of IGF 2011.

Main question

"Is governance different for the mobile Internet from the wired Internet?"

[Suggested format using 5 panelists to set the stage and interact with participants]

Sub questions

- What are the key development issues given strong mobile penetration in developing countries and the use of new equipment and applications that did not exist before?
- How do Internet policy and regulation choices in the mobile Internet context impact the range of human rights, openness and neutrality?
- What are the policy and governance choices and opportunities in the mobile Internet space that foster innovation, skills building, entrepreneurship and maximizing the Internet for economic development?

• Managing critical Internet resources

- What is the role of each Stakeholder in managing Internet resources?
- How to evaluate accountability, transparency and inclusiveness the management of Internet resources?
- How do we promote capacity building in critical Internet resources?
- IPv4 and IPv6 transition, what are the burdens, impacts and opportunities for developing and developed countries?

• Security, openness and privacy

This session will discuss the cross-border Internet governance issues that are encountered at the intersection of security, privacy and openness. Current examples for discussion include actions taken by a range of Internet actors in relation to whistleblowers sites, the “seizure” of domain names, proposals for blocking of websites and filtering of networks, and the impacts of action taken to cut access to the Internet for individuals, groups or entire countries from the global Internet. The session will also
discuss the role of traditional and new media, journalism and citizens' media role. The session will build upon last year's Security, Openness and Privacy main session on the role of intermediaries to protect freedom of expression and innovation.

Questions:

- What are the most significant cross-border Internet governance issues that affect security, privacy and openness?
- What is the role of traditional and new media, journalist and citizen journalist in the Internet 3.0 world?
- Is the ability to read over the Internet essential in a democratic society? What are the implications for Internet governance when online censorship is imposed by the private sector (e.g. a web hosting provider) and not the government? Is it a violation of human rights to cut Internet access that individuals, specific groups or entire countries rely on?
- What are the implications of those actions for online freedom of expression, assembly and association?
- Is the content distribution and communication capacity that the Internet affords important to fostering human rights?
- Should we identify self-regulatory policies, regulatory choices and best practices for players in the Internet eco-system that protect openness, privacy, and security for all individuals?

Access and diversity

The session will focus on:

"Internet access as basic human right: What challenges and opportunities does this pose for policy makers and the broader Internet community?"

- What are the main technical, commercial and policy obstacles on the ground for achieving universal affordable access to infrastructure (particularly to broadband internet access) in developing countries?
- What are the main current obstacles to access to knowledge and content online?
- What are the regulatory and policy options to address those obstacles to access to both infrastructure and knowledge/content and what are the roles of the policy makers and the broader Internet community on that regard?
- How access to infrastructure and knowledge in the context of developing countries can contribute to a) foster transformation of education, innovation, entrepreneurship; b) fight poverty and promote social and human development?
- How does access to the Internet and the regulation of digital content impact on the diversity on the Internet, especially on content production in developing countries?
- How can Internet governance enable a movement towards a participatory and inclusive internet, taking into consideration the right to access of people with disabilities, multilingualism and the inclusion of the most socially excluded groups?

Taking stock and the way forward

- Has IGF 2011 contributed to the development agenda and how can IGF 2012 better serve the development agenda?
- Has IGF 2011 contributed to capacity building? How can the efforts to build capacity be continued over the year intervening between IGF2011 and IGF 2012?
- Given the recommendations that have come from CSTD/ECOSOC, how should
III. Programme outline

Flag raising ceremony

On the morning of the first day (27 September), a UN ceremony raising the UN flag will be held. This ceremony will mark the beginning of the IGF 2011 meeting.

Internet governance: Regional perspectives on setting the scene

On the first morning, there will be a session providing background on the evolution and current state of Internet governance discussions in the IGF. The objective of the session is to provide participants with some historical context on and an introduction to the main issues of the Nairobi meeting. There was very strong support for keeping this theme and for giving it the entire morning by basing it on reports from the national and regional perspectives. The MAG has recommended that this suggestion be implemented.

Each of the regional and national IGF-type meetings that wishes to participate in this session will be requested to send in a substantive discussion of their perspectives as they emerged from their meetings held throughout 2011.

After a brief historical overview given by a representative of the IGF secretariat, there will be a moderated session with representatives of the various regional meetings held in 2011. The goal for this session is twofold. This session will:

- Provide regional input on the thematic themes of IGF 2011 to give participants a cross regional perspective;
- Allow the representatives of the regional and national meetings to inform IGF 2011 of concerns and topics beyond those included in the programme for IGF 2011.

Panellists will be asked not to read out their report, but to focus on key priorities as they emerged from their meetings and identify commonalities with other meetings as well as differences, and to convey messages, wherever applicable. Written reports should be made available well in advance of the session and will be posted on the IGF Web site in the section devoted to regional and national initiatives. Interested remote hubs will have a scheduled opportunity to interact with this meeting.

Organizers of regional and national IGF-type initiatives will also be given the opportunity to hold separate sessions that will allow them to give a full in-depth report of their meeting. In addition, a round table session will be held to allow all organizers of regional meetings to exchange experiences and to discuss how to improve their linkages with the global IGF.

This session will not cover the administrative details of the IGF 2011 meeting that might be required by a newcomer to the IGF. As was done in IGF 2010 a separate workshop will be held on this subject on the morning of the first day.

Opening Ceremony/Opening Session

The traditional opening ceremony/opening session will be held in the morning of the second day. This is scheduled as a 2 hour event.

Roundtables on the key themes
Before each of the main sessions, a roundtable session will be held to discuss the output of the feeder sessions. Each of these will be scheduled as a one (1) hour event followed immediately by the start of a main session on the key theme.

Main session on key themes

One main session of two hours duration will be devoted to each of the following key themes:

- Managing critical Internet resources
- Security, openness and privacy
- Access and diversity

Once the mix and scheduling of the feeder workshops can be done, these workshops will be indentified in the following times slots:

- Main session I - Day 3 Morning
- Main session II - Day 3 Afternoon
- Main session III - Day 4 morning

Sessions for the other 3 key themes will be scheduled as follows:

- Emerging Issues - Day 1 Afternoon - Slot 1
- The Development Agenda / IG4D - Day 1 Afternoon - Slot 2
- Taking stock and the way forward - Day 4 Afternoon - Slot 1

Each of these sessions will be for ninety (90) minute duration.

Closing Ceremony

The traditional closing ceremony will be held on the fourth day afternoon slot 2.

IV. Workshops

One of the main objectives of the 2011 meeting is to continue the 2010 practice on the linkages between workshops and main sessions.

One of the recommend innovations this year is to minimise the overlap between workshops, especially feeder workshops and the three traditional key theme sessions. With the exception of the opening ceremony on Day 2, no main sessions will be held that day allowing all participants to focus on feeder workshops for the sessions to be held on day 3 and day 4. While workshops not related to the key session may be scheduled against the key theme sessions on day 3 and day 4, there will be an attempt to not schedule any of the key theme feeder workshops during these time slots.

There was strong support in the open consultations for continuing to support all workshops with online transcription and for providing interpretation services.

Feeder workshops

Selected workshops, called feeder workshops, will be woven into the proceedings of the relevant main sessions. To the extent possible participants from the feeder workshops will be encouraged to attend the main sessions related to the feeder workshops in order to broaden the discussions on the themes of the sessions. The chairs and rapporteurs, or other representatives of the workshops, of the feeder workshops will be expected to participate in the roundtable discussions held before
each of Main Session I, II, and III.

During the open consultations there was also a suggestion that workshops use questions in their titles, this may be considered, especially for feeder workshops.

Other workshops

In the past workshops were selected based on the completeness of the respective proposals, their diversity in all aspects and their willingness to merge, if and when they were asked. After discussions both in the open consultations and in the informal MAG meeting it was recommended that workshops would not be required to merge for IGF 2011. In a case were the description of two workshop proposals appear identical or nearly identical, the workshops organizers will be asked to consult with each other to determine whether a merge would be beneficial to the topic and the discussion.

In 2011, a limit of TBD-number of workshops will be enforced. It was suggested during the open consultations that a transparent process for workshop selection be formulated. As a first step in rejecting workshops, there will be specific set of criteria defined for workshops. Initial discussion on these criteria included the following list of possible criteria:

- Requirements of having submitted a substantive report on workshops organized in previous IGF meetings;
- Degree of multistakeholder support and participation, for example at least three (3) relevant stakeholders from different stakeholder groups being represented in the organization of the workshop;
- Developing country support;
- Gender balance;
- Youth Participation;
- Balance of speakers to participant discussion in the design of the workshop; that is, the degree of interaction planned;
- Relevance to overall theme or one of the key themes including the area of emerging issues.
- Relevance to the attendees, both physical and remote, at an IGF meeting;
- Suitability for remote participation, for example linkages to a hub event.

Additionally, there will be strict timing requirements for proposals, agendas and speaker lists and the like. While enforcement of these timing requirements has been lenient in the past, in an attempt to control the number of workshops it was recommended by the MAG that in 2011, the enforcement be strict.

During the open consultations there was a well-received suggestion the one of the functions of the MAG during 2011 would be to organize into teams to work with the secretariat in determining which workshops should be approved and scheduled.

There was a request from some of the MAG meeting participants that there be support for bringing speakers to the Nairobi meeting. In the past one of the problems with filling speaker’s list was due to the inability to commit to speakers until the organizers knew who was planning to come to the IGF for other reasons.

During the open consultations there was also a suggestion that an online workshop evaluation form be available to participants.

Background papers

All workshops are requested to provide background papers prior to their sessions and are invited to produce substantive analysis papers after the workshops. Workshop organizers are also
required to make available a brief report with a few bullet points describing the discussions, any outcomes, and future directions within a half-day after the workshop. For those workshops designated as feeder workshops, these can be used as the input into the main sessions.
V. Proposed Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Day 1</th>
<th>Day 2</th>
<th>Day 3</th>
<th>Day 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 10:00</td>
<td>Workshops</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00 - 11:30</td>
<td>Internet governance: Regional perspectives on setting the scene</td>
<td>Opening ceremony/session</td>
<td>Roundtable (1 Hr)</td>
<td>Roundtable (1 Hr)</td>
</tr>
<tr>
<td>11:30 - 13:00</td>
<td>Workshops</td>
<td></td>
<td>Main Session I</td>
<td>Main Session III</td>
</tr>
<tr>
<td>13:30 - 14:30</td>
<td>Lunch</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>15:00 - 16:30</td>
<td>IG4D</td>
<td>Workshops</td>
<td>Roundtable (1 hr)</td>
<td>Taking stock and the way forward</td>
</tr>
<tr>
<td>16:30 - 18:00</td>
<td>Emerging issues</td>
<td>Workshops</td>
<td>Main Session II</td>
<td>Closing ceremony</td>
</tr>
</tbody>
</table>

VI. General Principles

The following principles are being considered for the Nairobi meeting:

- All organizations that hold official events (workshops, best practices, etc.) are asked to commit themselves to submitting a report on their event. Non-submission of a report will disqualify the organization from scheduling an event for the following year;
- Those who did not submit a report for their 2010 event, are not to be included in the schedule;
- Only Dynamic Coalitions meetings which have submitted activity reports or meeting reports for 2010/2011 are to be included in the schedule;
• All official events will end at 1800 hours;
• No official events will be held during the lunch-break between 1330-1430 hours;
• The efforts for remote participation in 2011 will be enhanced based on experience gained in 2010, in order to enable effective and interactive remote participation;
• Based on the success of remote hubs in 2010, specific planning will be done to prepare for greater integration of these remote-hubs with the main meeting;
• In addition, there will be an opportunity for ad-hoc meetings to be scheduled, which will not be part of the official programme.

There should be no prepared statements read out during the main sessions except for the opening and closing ceremonies. However, prepared statements are encouraged and can be recorded by any participant and will be made available on the IGF YouTube channel. Efforts will be made to improve the promotion of this possibility. Prepared statements can be recorded and submitted in advance to the IGF Secretariat.

VII. Meeting types and structure

It was agreed to follow the basic format of past meetings. The objective of the programme is to maximize the opportunity for open and inclusive dialogue.

Three main session to be held on day 3 and day 4 will be proceeded by a one (1) hour roundtable discussion followed by a two hours main session. Other key theme sessions to be held on day 1 and day 4 will be ninety (90) minutes in duration with the exception the day 1 morning session which will be three (3) hours in duration.

All workshops will be of two hours duration. Some workshops that feed directly into main session or are mergers of various workshop proposals may be given a three-hour slot.

A. Main Sessions

Each of the main sessions will be an opportunity for productive exchange between all stakeholders on policy approaches, challenges, and practical options to address them. Each session will have a chair appointed by the host country and one or two moderators depending upon the session topic. The goal is to discuss practices or issues and their relevance to all stakeholders.

Three of the thematic main sessions will include rapporteurs from selected feeder workshops related to the session themes or sub-themes. The rapporteurs will be asked to respond to questions posed by the moderators at various points during the session.

All of the main sessions will take place in the main meeting hall and they will be organized around the key themes. The will all have live transcription in English and interpretation in all six UN languages. The transcription will be streamed in real time on the Web and all main sessions will be videocast.

(a) Open Dialogue Sessions

Most of the main key theme sessions will take the form of an open dialogue among participants. The dialogue sessions will have neither panellists nor designated respondents, but will have a chairperson and moderators to lead and stimulate the discussion. The goal of these sessions will be to bring as many participants into the dialogue as is possible and will allow for a discussion with maximum interaction among the participants.

(b) Panel Sessions
For some sessions it may be felt that a small introductory panel could be helpful to give the definitional setting for the session and answer questions as they arise. *This will be determined as the planning progresses.*

(c) Other sessions

The morning of the second day will include the Opening Ceremony/Opening Session, while the afternoon of the fourth day will include a Closing Ceremony. On the morning of the first day, there will be a curtain raiser with a setting the scene session from the regional perspectives, involving the organizers of the various regional meetings that took place in the course of the year.

B. Workshops and good practice forums

Workshops are designed to explore detailed issues related to the main themes from different perspectives. As in previous years, a precondition for workshops to be included in the programme was a balance of stakeholders and viewpoints.

The aim of the good practice sessions is to demonstrate, in a multi-stakeholder environment, some of the good practices that have been adopted with regard to the key IGF themes in general and to the development and deployment of the Internet in particular. The sessions can have either a thematic or a country focus. Presentations should not only cover practices that were successful, but also focus on challenges and mistakes. Thus, ‘lessons learned’ are an important output of these sessions. The aim is to provide a space to discuss what constitutes a ‘good practice’ and to share relevant information that can be transferred to other situations and strengthen capacity-building activities.

This year three of the key thematic main sessions will be introduced by a roundtable discussion. Additionally, the organizers will investigate setting-up of several workshop rooms in a form that allows a round table format. Organizers interested in holding their workshop in form of a round table will be requested to indicate this when submitting their workshop proposal. This format could be particularly conducive to result oriented discussions on issues where there is a reasonable chance of participants agreeing to take action together.

The final scheduling of all workshops will be determined by the IGF Secretariat on the basis of maintaining a balance across the issues, efficient use of meeting space and an attempt to avoid conflicts in topic or speakers.

Duration of workshops and best practice forums: two hours.

Each workshop and best practice forum will be required to produce a background paper and report on the event.

C. Open Forums

All major organizations dealing with Internet governance related issues as well as the regional fora are to be given a workshop slot, at their request, to hold an open forum in order to present and discuss their activities. The meetings should focus on the organization’s activities during the past year and allow sufficient time for questions and discussions.

Duration of Open Forums: two hours.
Each Open Forum will be required to produce a background paper and a report on the meeting.

Regional and/or national IGF meetings will be offered the opportunity to schedule an Open Forum meeting, in addition to the session on regional perspectives scheduled for the opening day. Special attention will be paid to scheduling and setting up these sessions to allow for active participation by any corresponding regional hubs. A slot will also be provided for an open forum where all regional and national meeting organizers can exchange experiences and discuss the linkages with the global IGF.

D. Dynamic Coalitions

The meeting will provide space for active Dynamic Coalitions to meet and to further develop their efforts. Meetings of Dynamic Coalition should not be workshops. They should be action oriented and make an effort to ensure that a broad range of stakeholders can bring their expertise to the discussions.

All Dynamic Coalitions are requested to present a report on their achievements so far in general and on their activities in 2010/2011, and their meeting in Vilnius in particular. The reports will be posted on the IGF Web site.

Only Dynamic Coalitions that have submitted such a report will remain listed as Dynamic Coalitions on the IGF Web site and will be given a meeting slot in Nairobi. All other Dynamic Coalitions will be listed under the heading ‘inactive Dynamic Coalitions’. Upon request, a group that wishes to form a new Dynamic Coalition may submit a proposal to the IGF Secretariat for a meeting slot.

Organizers of workshops and main session are encouraged to work with Dynamic Coalitions in the preparation of related sessions.

Duration of Dynamic Coalition meetings: two hours.

E. Other Meetings

In general, meeting rooms that are not otherwise booked will be given, as available, to interested stakeholder groups on a first-come-first-served basis, in accordance with United Nations procedures and practice. A number of rooms will be reserved to accommodate ad-hoc requests.

VIII. Remote Moderation

Each session will benefit from a remote moderator. All event organizers are requested to arrange for a remote moderator to help in the process of moving from remote observation to genuine remote participation.

A complete job description of the remote moderator can be found at http://www.intgovforum.org/cms/component/content/article/514-job-description-for-remote-moderators.

The main functions of the remote moderator are the following:

- to connect online with the remote participants (all the equipment and software needed will
be provided);
- to moderate the online discussion of remote participants and link it up to the discussions in the meeting room;
- to follow-up for archiving purposes and in view of improving future remote participation efforts.
- to answer questions after the session they moderate in order to get feedback on how to improve the process.

The Secretariat in cooperation with the remote participation working group will be arranging for training sessions for remote moderators in the months leading up to the Nairobi meeting.

Any organizer who cannot find a remote moderator is invited to check out the list of resource persons or ask for suggestion by writing to the Secretariat at: igf[at]unog.ch.

IX. List of resource persons

Individuals who would like to be a resource person, either as part of a workshop or a main session, are invited to register with the IGF secretariat.

Organizers of workshops and sessions who are looking for people to fill a slot on a panel or be otherwise involved within their workshop proposals, including as remote moderators, will be invited to access that list maintained by the Secretariat to find speakers and contributors for their sessions.

The list of resource persons with short bios indicating their areas of interest and expertise will be made available on the IGF Web site.

X. Logistics

A. Meeting Rooms

This section is TBD and will be included in a later revision of the programme. The Secretariat is responsible for the allocation of all meeting rooms

B. Other facilities

This section is TBD and will be included in a later revision of the programme

Event organizers and participants with special needs will be requested to contact the Secretariat and communicate their requirements, including requests for interpretation.

C. Hubs

Hubs were a great part of the Vilnius success. Many locations are planning on hubs for this year as they allow much greater global participation. It was a suggestion of the open consultations that more attention be paid to the best way to include hubs as part of the overall IGF meeting.