

United Nations Nations Unies

HEADQUARTERS • SIEGE NEW YORK, NY 10017

DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS

DIVISION FOR PUBLIC ADMINISTRATION AND DEVELOPMENT MANAGEMENT

AGREEMENT BETWEEN THE UNITED NATIONS DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS AND (NAME OF DONOR)

Whereas the (NAME OF DONOR), (hereinafter referred to as **DONOR**) is prepared to support the **United Nations Department of Economic and Social Affairs** (hereinafter referred to as **UNDESA**) by contributing an amount equivalent of **(AMOUNT OF CONTRIBUTION)** towards UNDESA's project **GLO/11/X01** entitled **Internet Governance Forum (IGF)**; and this amount will be utilized towards the operation and management of the Secretariat supporting this process; and

Whereas the United Nations, represented by UNDESA, is prepared to receive the contribution for the project.

Now therefore, DONOR and UNDESA agree as follows:

1. The contribution from **DONOR** to **UNDESA** will be in the amount equivalent to **(AMOUNT OF CONTRIBUTION)**.
2. Funds due to the United Nations under this agreement will be transferred in one installment. The transfer should be made to the UNDESA Technical Cooperation Activities Account No..... ABA No: Swift:at the JP Morgan Chase Bank, International Agencies Banking....., after receipt of this signed Agreement.
3. UNDESA shall administer and account for the contribution in accordance with the United Nations Financial Regulations and Rules and other applicable directives, procedures and practices. The activities financed by the contribution of **DONOR** shall be implemented in accordance with the project document, attached herewith as Annex A. An annual progress report along with a mandatory budget revision reflecting actual expenditures as at 31 December for the current and past reporting periods and future budgetary requirements, in the format reflected in Annex A, will be provided to **DONOR** by 30 June of the year following the reporting period. The project expenditure will also be contained in the biennial Financial Report and audited Financial Statements of the United Nations.

4. UNDESA shall commence and continue to conduct operations under this Agreement on the receipt of the contribution in accordance with paragraph 2 above.
5. The trust fund shall be subject exclusively to the internal and external audit procedures laid down in the Financial Regulations, Rules and directives of the United Nations.

In witness whereof, the undersigned have signed the present Agreement in the English language in two copies.

For the United Nations

For the Donor

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Director
Division for Public Administration &
Development Management
UNDESA

Dated: _____

Dated: _____