

Report of the DCAD meeting

Report of the 6th Meeting of the Dynamic Coalition of Accessibility and Disability (DCAD)
at the 8th meeting of IGF in Bali, Indonesia 2013
25 October 2013, 09:00 – 10:30, Room 2, Nusa Dua Hall 1

Chairman: Andrea Saks, DCAD Coordinator

Co-chairman: Peter Major, DCAD Co-coordinator

Remote moderator: Deirdre Williams, Diplo Foundation

Participants

Ms. Andrea Saks - USA (DCAD Coordinator)
Mr. Shadi Abou-Zahra - W3C, Austria
Ms Judy Okite – Diplo Foundation
Professor Arun Meta – BAPSI, India
Ms Gunela Astbrink - Internet Society of Australia
Ms Cheryl Langdon-Orr – Chair of 2014 Nominating Committee of ICANN
Professor Anahi Ezaguin - Argentina
Dr Mashur Rahma - Human rights, India
Ms Irmgarda Kasinskaite, UNESCO
Brendan Fitzgerald - Infoxchange Australia

Remote Participants:

Mr Dipendra Manocha - Daisy Consortium, India
Mr Gerry Ellis - Feel The Benefit, Ireland

Apologies:

Mr. Peter Major - Hungary (DCAD Co-coordinator)
Mr. Jorge Plano - ISOC Argentina
Mr. Fernando Botelho - F123, Brazil
Ms Ginger Paque - Diplo-Foundation, Argentina

1. Opening remarks and welcome noting that the start time was 15 minutes late and attendees were lost due to the restrictions on entering the room by the previous occupants.
2. Approval of the Agenda
3. Apologies - Peter Major, Ginger Paque
4. Attendees and introductions
5. Accessibility and the facilities at the IGF Bali Meeting

Over all there was a great improvement in general accessibility at this IGF and the fact the captioning was excellent. There were still difficulties and problems that DCAD felt needed to be addressed to be improved. Training is a major problem since there always is a turnover of staff at IGF secretariat and the many volunteers who help; The success of the past was not taken into account and old problems reoccurred. The annex attached contains the comments regarding the following topics taken from the captioning transcript of the meeting that is posted on the DCAD website.

- Review of web information for Hotel accommodation re accessibility and transportation to venue and registration and the web and conference material
 - Review the IGF registration form and how it should be changed to help the host and persons with disabilities
 - Review of registration for Persons with disabilities and the need for help desk
 - Review of the handling of dietary needs and how food is offered to persons with dietary needs and persons with disabilities who may need assistance at buffets
 - Review the venue for signage for accessible toilets and check that carpet and other barriers like cables do not interfere with wheel chair access.
 - Review the timing for between meetings to enable persons with disabilities to have ample time to navigate and not to lock any doors leading to rooms.
6. Web and Internet connectivity
- Review of to the Internet facilities and connectivity to include advance training of IGF staff in awareness of previous IT solutions in past IGF meetings
 - Review of remote participation and accessibility for blind participants.
 - Review of the technical training for local staff in advance and testing of equipment in meeting rooms in advance before meetings attended by persons with disabilities.
 - Review need to have more screens for captioning for people at the back of the room. Also facing in front of the podium for all speakers to see the captioning and for all videos to be open captioned on one screen. The emphasizing that real time captioning does not work on non-captioned videos if screens are separate for the video and captions in in different locations and in different sides of the room.
7. Discussion of updating the DCAD Accessibility Guidelines:
work to be done over and includes all discoveries of inaccessibility and suggestions occurring from participation at Bali Conference, updates to include issues around multilingualism (include local host languages and sign language) and remote participation problems (lead editors Gerry Ellis, Shadi Abou-Zahra): The work to commence over the next few months and presented to the MAG.
8. Discussion funding of accessibility experts and the creation of sponsorships and fellowships for persons with disabilities who wish IGF participants including remote moderators.
9. Preview of the IGF Focus session on Access and Diversity

10. DCAD was involved in two accessibility workshops:
 1. DCAD/BAPSI joint workshop: "[Accessible Inclusion for All Abilities and All Ages, Access for Persons who fall between the cracks](#)" (IGF workshop no. 38)
 2. Diplo Foundation workshop on remote participation "[E-participation in IG processes](#)" (IGF workshop no. 68)

Review of DCAD/BAPSI workshop at IGF was not possible as the workshop were scheduled after DCAD meeting.

The Diplo Foundation workshop was well attended, three presenters were physically present plus the moderator one was the DCAD coordinator Andrea Saks. There were two remote presenters, DCAD members Gerry Ellis of Feel The Benefit and Ginger Paque of Diplo-Foundation who moderated remotely. The session was unfortunately fraught with technical difficulty and remote participants were disconnected several times. There finally was success for a portion of the time. The fact the several participants were able to participate remotely was valuable but the fact that the room was not really originally set up technically for remote participation and the fact it was learned there was only one day advance training for local staff plus problems with internet connections that disappeared entirely, indicated that more advance time is needed to cover set up and training of local staff and providers to the needs of IGF. Gerry Ellis who is blind explained the difficulties in remote participate for blind people in general. Further comments were made later in the following day at this DCAD meeting (see 5. above).

11. Future activities of DCAD for next year: include the updating of the DCAD Accessibility Guidelines and the planning of the next workshop for the next IGF meeting in 2014 in Turkey. The conference call meeting dates to arrange by email.
12. AOB

Mr. Erdem Turhan, the gentleman in charge of the technical aspects for the IGF meeting in Bali, and staff both IGF and local, internet connectivity and remote participation re remote participation asked for the floor and re-opened the discussion on the technical problems of access for remote participants in general. The problem of scheduling meetings back to back in front of a meeting preventing the testing of the equipment for the needs of persons with disabilities. Mr Turhan apologized for the faults of both of the sound, the irregularity of the connection of remote participants and the lack of knowledge by IGF staff on how blind people have to access remote participation and that the rooms were not prepared in advance nor the presentations loaded. He also promised that by giving the best technical rooms to DCAD and other accessibility workshops that were attended by persons with disabilities either physically or remotely, these difficulties would be less likely to happen again. He also stated the he

would personally see to it that. He was thanked by the members for this discussion and promise.

13. Closing
