

IGF 2021
Second Open Consultations and Multistakeholder Advisory Group Meeting
22, 23, 30 June 2021 | Online

Summary report | Part II, covering the 30 June MAG meeting

Action items & next steps

1. Workshop selection

- WG-Workshop Process, assisted by the Secretariat, to develop a narrative explaining the MAG workshop selection process. This will be published when the selection results are made available to the community.
- MAG evaluation groups to send their final results to the Secretariat, highlighting:
 - The overall lists of workshop proposals selected for inclusion in the IGF 2021 programme.
 - Whether some of the selected workshop proposals require improvements.
 - Whether there are proposals for mergers.
 - Whether there are proposals that could fit better within the IGF 2021 preparatory and engagement phase (if the workshop proponents indicated their willingness to host their sessions during this phase).
- Secretariat to then consolidate information from all evaluation groups and communicate back to the MAG the resulting list of workshops proposed for approval.
- At a later stage, Secretariat to reach out to all submitters of workshop proposals and invite them to participate in the IGF 2021 preparatory and engagement phase (e.g. joining the introductory sessions on the issue areas corresponding to their proposals; contributing to the wikis that will be documenting the work that the IGF community is doing on the issue areas, etc.).

2. IGF 2021 preparatory and engagement phase & Main sessions

- Secretariat to share with the MAG:
 - The document outlining the Terms of Reference (ToR) for issue teams. If needed, revise the document to make it more clear what is expected from MAG members.
 - An invitation to MAG members to join the issue team(s) of their interest
- MAG members to provide any additional feedback on the ToR for issue teams.
- MAG members to decide which issue team(s) they want to join and subscribe to the dedicated mailing list(s):
 - Economic and social inclusion and human rights
http://intgovforum.org/mailman/listinfo/2021focus-esihr_intgovforum.org
 - Universal access and meaningful connectivity
http://intgovforum.org/mailman/listinfo/2021focus-uamc_intgovforum.org

- Emerging regulation: market structure, content, data and consumer/users rights regulation http://intgovforum.org/mailman/listinfo/2021emerg-reg_intgovforum.org
- Environmental sustainability and climate change http://intgovforum.org/mailman/listinfo/2021emerg-env_intgovforum.org
- Inclusive Internet governance ecosystems and digital cooperation http://intgovforum.org/mailman/listinfo/2021emerg-digcoop_intgovforum.org
- Trust, security, stability http://intgovforum.org/mailman/listinfo/2021emerg-trustsec_intgovforum.org
- Once the issue teams are formed, MAG members to:
 - Identify team facilitators
 - Develop a work plan for the issue team
 - Decide when and how to open the issue team for community members to join

3. IGF 2021 outcomes

- Discussions to continue on how to structure the IGF 2021 outcomes (e.g. around topics or sub-themes).
- Ensure that the session reporting process is manageable for session organisers, so that they submit clear and concise information of their session outcomes throughout the IGF. These will then be used by the IGF Secretariat to develop the IGF 2021 messages.
- Secretariat to work on (a) an updated *Guide to issues and policy questions* (to serve as a background document for the preparatory and engagement phase), (b) a *Pre-meeting Guide* (to provide an introduction to the IGF 2021 programme), and (c) the *IGF 2021 Report* (to include the Chair Summary and the IGF 2021 Messages).

1. On 30 June 2021, members of the Multistakeholder Advisory Group (MAG) met for the third day of [Second Open Consultations and Multistakeholder Advisory Group \(MAG\) Meeting](#) of the IGF 2021 process. Ms. Anriette Esterhuysen moderated the meeting as Chair of the MAG.

The meeting agenda, links to meeting materials and a list of participants are attached to this summary report. The summary report of days 1 and 2 of the Open Consultations and MAG Meeting is available as a [separate document](#).

I. Update on IGF 2021 programme planning

2. Mr. Chengetai Masango, IGF Secretariat, gave an overview on the types and numbers of sessions that could be included in the IGF 2021 programme:

- In terms of **logistics for workshops**, 1 room in Katowice can accommodate 16 workshops throughout the entire meeting. For 4 days, if 5 parallel rooms are considered (as previously discussed by the MAG), it would mean that a total of 80 workshops could be accommodated: 50 workshops of 90 minutes each and 30 workshops of 60 minutes each. Overall, the venue can accommodate 10 concurrent session rooms.
- Other types of sessions that will need to be included in the overall IGF 2021 programme include:
 - **Other sessions proposed by the community.** These include open forums, town halls, launches and awards, networking sessions, Dynamic Coalition (DC) sessions, and

sessions of national, regional and youth IGF initiatives (NRIs). Below is an overview of the number of proposals for such sessions that meet the general eligibility criteria. How many of them can be accommodated into the programme remains open for discussion, also depending on the overall number of selected workshops.

- Open forums: 33
- Town halls: 30
- Launches and awards: 20
- Lightning talks: 35
- Networking sessions: 7 (The community can still submit requests for such sessions.)
- DC sessions: 17
- NRIs sessions: 5
- **Opening ceremony, open mic session and closing ceremony.** When these are held, no other session will run in parallel.
- **Sessions within the high-level leaders track and the parliamentary roundtable.** These sessions are in development; more information will be shared with the MAG when available.
- **Main sessions.**

3. MAG members discussed the overall number of workshops to be accommodated within the IGF 2021 programme and agreed to start from 80 as the target number, while also allowing for some flexibility if needed. It was also acknowledged that, if the programme is to include some 80 workshops plus other types of session, there will need to be more than 5 parallel tracks/sessions.

4. One MAG member raised a concern regarding the MAG not evaluating other session proposals (besides workshops), despite the group's role of advising on the IGF programme.

II. IGF 2021 outcomes

5. Mr. Wim Degezelle, IGF Secretariat, gave a high-level overview of the plan for documenting outcomes throughout the IGF 2021 process.

- The [IGF 2021 Guide to issues and policy questions](#) is already available and was published as a background for the call for session proposals. The intention is to update the Guide and make it available as a background document for the preparatory and engagement phase. When updating the Guide, particular attention will be given to whether and how to make it more clear and concise (including with regard to the policy questions).
- This Guide will later on serve as a starting point for a *Pre-meeting Guide*, which will provide an introduction to the IGF 2021 programme.
- In addition to the guides, work will also start on the issue area wiki pages, intended to serve as repositories of information on where and how the IGF 2021 issue areas are being addressed by various parts of the IGF community.
- After the December IGF meeting, the *IGF 2021 Report* will be developed. It will include relevant parts from the Pre-meeting Guide, a Chair Summary Report and the IGF 2021 Messages. To ensure a smooth process for the development of this report, the session reporting will need to be made manageable for session organisers, so that they submit clear and concise information of their session outcomes throughout the IGF.

6. A discussion was held on whether there is a need to structure the issue areas (both within the IGF programme and, later on, within the outcomes) into policy questions or sub-themes. It was said that the approach involving policy questions (as included in the call for session proposals) might not

have been very successful, as the link between the selected policy questions and the session description was not clear in all proposals. As such, it would be preferable to structure the programme and the outcomes in a more thematic manner, around topics or sub-themes. Since in the Guide to issues and policy questions, each policy question is linked to a sub-theme, these sub-themes could be used as a starting point.

III. Workshop selection

7. The MAG Working Group on Workshop Process (WG-Workshop Process) proposed two options on how to allocate workshop slots among the six main focus areas and cross-cutting and emerging issue areas. **MAG members agreed to use Alternative 2.**

Alternative 1 Considering the previous MAG discussion (having 60% of the workshops within the main focus areas and 40% within the cross-cutting and emerging issue areas)	Alternative 2 Considering the proportion of the received proposals
60% MFA – 48 sessions <ul style="list-style-type: none"> ● ESIHR (74.7%): 36 sessions ● UAMC (25.3%): 12 sessions 40% ECA – 32 sessions <ul style="list-style-type: none"> ● TSS: 12 sessions ● ER: 8 sessions ● IIEDC: 6 sessions ● ESCC: 4 sessions 	MFA – ESIHR (33.5%): 27 sessions MFA – UAMC (11.3%): 10 sessions ECA – TSS (20.7%): 16 sessions ECA – ER (16.7%): 13 sessions ECA – IIEDC (11.3%): 9 sessions ECA – ESCC (6.4%): 5 sessions

8. The three MAG evaluation groups continued their work in breakout rooms to finalise the selection of workshop proposals considering the allocation of sessions to the six issue areas. The groups then reported back on their results. Some requests were made to slightly adjust the numbers allocated to some issue areas (for instance, one group advocated for several additional proposals that were put forward by youth representatives, highlighting the need to encourage proposals from this community).

9. It was highlighted that the MAG needs to be clear in its communication to the community on how the selection process worked:

- Workshop proposals were scored by individual MAG members. The scores were then processed by the IGF Secretariat and an overview of the average scores for all workshop proposals was made available to the MAG.
- MAG evaluation groups (formed around issue areas) then looked at several factors to come up with their lists of workshop proposals for inclusion in the programme: the average scores, the need to develop a programme that responds to the community’s priorities in terms of issue areas, and various diversity factors.
- Overall, the final selection of workshop proposals is not simply a matter of accepting the initially highest scoring proposals, but it also involves factoring in the elements described above.

10. Action items & next steps

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- MAG evaluation groups to send their final results to the Secretariat, highlighting:
 - The overall lists of workshop proposals selected for inclusion in the IGF 2021 programme.
 - Whether some of the selected workshop proposals require improvements.
 - Whether there are proposals for mergers.
 - And whether there are proposals that could fit better within the IGF 2021 preparatory and engagement phase (if the workshop proponents indicated their willingness to host their sessions during this phase).
- Secretariat to then consolidate information from all evaluation groups and communicate back to the MAG the final list of approved workshop proposals.
- At a later stage, Secretariat to reach out to all submitters of workshop proposals and invite them to participate in the IGF 2021 preparatory and engagement phase (e.g. joining the introductory sessions on the issue areas corresponding to their proposals; contributing to the wikis that will be documenting the work that the IGF community is doing on the issue areas, etc.).

IV. IGF 2021 preparatory and engagement phase & Main sessions

11. Following a recap of the [plans for the IGF 2021 preparatory and engagement phase](#), a discussion was held on the role of [issue teams](#). In previous years, MAG members worked in teams to prepare the IGF main sessions, as well as the related introductory and/or concluding sessions. Building on this, the following roles are proposed for IGF 2021 issue teams:

- **During the preparatory and engagement phase.** Issue teams are expected to (a) explore the IGF community at large and, from the perspective of their issue area, look for synergies and linkages, and (b) serve as focal points for their issue area, collecting information on how the issue is being addressed within the larger IGF community. Possible actions, to be carried out in cooperation with the Secretariat, include outreach to IGF intersessional activities; development of wiki pages per issue areas; and planning and running IGF preparatory phase sessions (in particular the introductory sessions).
- **For the IGF annual forum.** Issue teams would also be responsible for preparing main sessions for their issue areas.
- Issue teams are to be led by MAG members, but they are also open to other interested persons, in particular people and institutions active in IGF intersessional activities. MAG members and the Secretariat can actively reach out to members of the IGF community to join the issue teams.

12. Some concerns were expressed regarding the feasibility of the overall plans for issue teams and the preparatory phase, as well as the amount of work expected from MAG members in the framework of issue teams. For instance, it was suggested that the Secretariat takes the lead in starting the wiki pages for the six issue areas. It was also said that the MAG and the issue teams themselves can scale back the overall plan if this is found to be necessary.

13. With regard to the **issue areas wiki pages**, it was explained that the Secretariat is to discuss and work on the technical implementation. Once the wikis are developed, the community will then be invited to submit input on how they address the IGF 2021 issue areas in their work, to feed into the wikis. Such input could include reports of sessions that addressed issue areas, meeting summaries of relevant NRIs sessions, relevant outputs from DCs and BPFs, etc.

14. With regard to the **IGF 2021 main sessions**, there was general agreement on having main sessions for all issue areas. This, however, does not necessarily mean that there will be six distinct sessions; the MAG could decide to combine several issue areas within one session. The issue teams will work on developing proposals for each main session; once the proposals are approved by the MAG, the issue teams will start working on shaping the sessions.

15. Action items & next steps

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 - An invitation to MAG members to join the issue team(s) of their interest
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 - Emerging regulation: market structure, content, data and consumer/users rights regulation
http://intgovforum.org/mailman/listinfo/2021emerg-reg_intgovforum.org
 - Environmental sustainability and climate change
http://intgovforum.org/mailman/listinfo/2021emerg-env_intgovforum.org
 - Inclusive Internet governance ecosystems and digital cooperation
http://intgovforum.org/mailman/listinfo/2021emerg-digcoop_intgovforum.org
 - Trust, security, stability
http://intgovforum.org/mailman/listinfo/2021emerg-trustsec_intgovforum.org
- Once the issue teams are formed, MAG members to:
 - Identify team facilitators
 - Develop a work plan for the issue team
 - Decide when and how to open the issue team for community members to join

V. AOB

16. The next two MAG meetings will be held on 13 July and 27 July. No meeting will take place in August, so the MAG will reconvene in September.

Annex I
Meeting agenda and materials

DAY 3 30 June MAG meeting		
09:00 – 10:00 UTC	<p>Plenary Session I</p> <p>Update on IGF 2021 programme planning Finalising decision on number of workshops based on:</p> <ul style="list-style-type: none"> ● estimate of total number of session ● allocation of workshops to focus areas ● number of parallel tracks <p>Finalising decision on number of workshops based on: (i) estimate of total number of sessions; (ii) allocation of workshops to focus areas; and (iii) number of parallel tracks.</p>	<p>Update on other forms of session proposals.</p> <p>Agreed number of workshops to be included and allocation by issue area.</p>
10:00 – 10:45 UTC	<p>Breakout groups (45 min)</p> <ul style="list-style-type: none"> ● Workshop evaluation groups to finalise their selection based on the allocation of sessions ● Are subthemes needed? ● Agree on proposals for how to structure the programme in terms of issue areas and subthemes ● Do we use policy questions as an entry point for the output documents or not? 	<p>Final selection of recommended sessions from each group.</p>
10:45 - 11:00 UTC	<p>Break</p>	
11:00 - 12:00 UTC	<p>Plenary Session II</p> <ul style="list-style-type: none"> ● Reports from workshop evaluation groups followed by discussion ● Endorsement of the final list of workshops 	<p>Final list of workshops endorsed by the MAG.</p>

	<ul style="list-style-type: none"> Initial ideas about programme structure in terms of issue areas and subthemes <p>Initial ideas about programme structure:</p> <ul style="list-style-type: none"> consider issue areas and subthemes consider if main focus vs emerging/cross-cutting needs to be reflected in the programme structure consider planning of main sessions 	
12:00 - 13:00 UTC	<p>Plenary Session III</p> <p>Preparatory phase – implementation plan and Q&A</p> <ul style="list-style-type: none"> Issue teams terms of reference -revisit and confirm How to form issue teams and when to open to others in the community? Issue area wikis Concept of introductory sessions and next steps 	<p><u>Review of the design, introductory sessions, and engagement of BPFs, PNs, DCs and role of MAG members.</u></p> <p><u>Review draft issue teams TOR</u></p>
13:00 - 13:15	Break	
13:15 - 13:45 UTC	<p>Closing</p> <p>Recap: IGF 2021 processes: next steps and closing</p>	

Meeting materials

- [IGF 2021 Preparatory and Engagement Phase – Draft schedule](#)
- [IGF 2021 Issue Teams](#)
- [Main session guidelines](#)

Annex II
Participants in the 30 June MAG meeting

Apologies noted from the following MAG members: Gunela Astbrink, Ryszard Hordyński.

Last name	First name
MAG Chair	
Esterhuysen	Anriette
IGF 2021 Host Country	
Przemyslaw	Typiak
Skwarek	Wiktor
MAG members	
Afonso	Carlos Alberto
Alhashimi	Hana
Andriamampionona	Hariniombonana
Canales	Maria Paz
Castex	Lucien
Chair	Chennai
Chalmers	Susan
Charlton	Paul
Chen	Joyce
Choudhury	Amrita
Chukov	Roman
Edoh	Afi
Espinosa	Amado
Fantinati	Mattia
Harsianti	Juliana
Horejsova	Tereza
Ji	Zhaoyu
Khanal	Raj Ananda
Koubaa	Khaled

Peake	Adam
Radsch	Courtney
Roach	Carol
Tao	Xiaofeng
Tungali	Arsene
Zambrana	Roberto
UN DESA	
Kwok	Wai Min
Susar	Deniz
Intergovernmental organisations	
Nemiguentcheva - Grau	Velimira
Russo	Lucia
Previous and future IGF host countries	
Wildner	Heiko
Other participants	
Bachar Bong	Abdeldjalil
Betancourt	Valeria
Bohlin	Einar
Carvell	Mark
Cassa	Concettina
Chen	YingChu
Cobb	Berry
Cohen	Frederic
Goulden	Anna
Hickson	Nigel
Ignacio Estrada	Miguel
Isomosembe Yamo	Joseph-Désiré
Koch	Peter
Kummer	Markus

Major	Vera
Makizeyiko	Nella Mengi
Man Hei	Connie Siu
Michels	Jochen
Momeni	Avis
Mukoko Seti	Yasmine
Ndundu Mankenene	Migue
Parris	June
Perkowski	Andrzej
Prendergast	Jim
Ramos	Herman
Rodrigues	Everton T
Roure	Alexandre
Salyou	Fanny
Sangu Matondo	Chris
Santos	Vinicius W. O.
Smith	Nikolis
Suto	Timea
Toso de Alcântara	Bruna
Tungilu Luwawa	Adolphe
Wagner	Flavio
IGF Secretariat	
Bobo Garcia	Luis
Degezelle	Wim
Gatto	Raquel
Gengo	Anja
Hammond	Molly
Masango	Chengetai
Teleanu	Sorina