

IGF 2021
MAG Meeting XIII | 13 July 2021

Summary report

Action items & Next steps

IGF 2021 – Katowice event

- Secretariat to share the draft IGF 2021 schedule with the MAG once finalised. Tentative timeline: schedule to be shared with the MAG **by the end of the 12 July week** and published **by the end of the 19 July week**.
- When finalising the registration process and web schedule for IGF 2021, Secretariat to take into account comments previously made by MAG members and the community regarding the need to make these tools as user-friendly as possible.

Preparatory and engagement phase

- MAG members to review the draft schedule for the IGF 2021 preparatory and engagement phase and communicate further questions or suggestions by **Monday, 19 July**.
- When communicating about IGF 2021, MAG and Secretariat to make it clear that participation is not only about hosting a session during the December forum, but also about engaging in other IGF work, including the preparatory phase.
- Secretariat to communicate the concept of the issue mapping wiki pages and provide guidance to the MAG on how they can contribute.

Issue teams

- MAG members to join an issue team, by subscribing to the [dedicated mailing lists](#).
- Issue teams to open to past MAG members but to have at least one facilitator from the 2021 MAG.
- Each issue team to:
 - Identify one or several facilitators/chairs.
 - Start the work on planning the introductory sessions.
 - ❑ As these sessions are tentatively scheduled for the second half of September, session proposals would need to be ready **by the end of August**.
 - Start the work on planning the main sessions.
 - ❑ Session proposals would need to be ready **by the beginning of October**, to allow enough time to reach out to key participants and finalise the preparations.

- Use the wiki pages as spaces for tracking relevant work within the IGF community and making connections.
 - Invite others to join the issue teams.
 - Issue teams to develop initial proposals on how to approach the planning of the introductory sessions **by the 27 July MAG meeting**.
 - MAG Chair and Secretariat to develop a more detailed timeline with relevant milestones and deadlines related to the planning of the introductory sessions and the main sessions.
 - Where needed, Secretariat to provide assistance to issue teams in setting up and running online meetings as part of their work (e.g. before the facilitators are identified).
- ❖ **The current tasks for MAG members (and related documents) are also available in the [MAG dashboard](#).**

1. The thirteenth virtual meeting of the Internet Governance Forum (IGF) Multistakeholder Advisory Group (MAG) in the IGF 2021 preparatory cycle was held on 13 July 2021. The meeting was moderated by Ms. Anriette Esterhuysen, MAG Chair.

Attached to this summary report are the meeting agenda and input documents (Annex I) and the list of participants (Annex II).

I. Introductions and updates from Host Country and Secretariat

2. The Chair welcomed participants and gave an overview of the meeting's agenda, explaining that most of the discussions will revolve around the IGF 2021 preparatory and engagement phase and the role of the issue teams.

3. Mr. Chengetai Masango, IGF Secretariat, gave a few updates from the Secretariat:

- Fifty requests for booths had been received. Onsite and virtual booths will be accommodated for IGF 2021.
- Interest entities can still apply to host networking sessions at IGF 2021. The soft deadline is 26 July. So far six requests have been received.
- The draft schedule for IGF 2021 is in the process of finalisation.
- Registration for IGF 2021 is to be opened by the end of the week.
- The system behind the web schedule has been revamped, to make it more user friendly (e.g. reducing the number of steps one has to go through to register for and access a session). The work on the mobile app for IGF 2021 is progressing well.
- IGF mailing lists should now be working properly.
- The Secretariat has a new staff member – Mr. Pascal Garde – who will mostly deal with administrative and financial issues. Ms. Eleonora Mazzucchi will also resume her position within the Secretariat as of 2 August.

4. Mr. Przemek Typiak, Polish government, informed meeting participants that the Host Country is in the process of finalising the selection of the logistics operator for the Katowice meeting. He also noted that the COVID-19 vaccination rate in Poland is improving. MAG members were encouraged to continue to send updates regarding the situation in their countries and regions (e.g. travel restrictions, vaccination).

II. Workshop process

5. Ms. Anja Gengo, IGF Secretariat, explained that the 83 workshops proposals approved by the MAG have been included in the draft schedule, which is almost finalised and ready to be shared with the MAG and then published. The Secretariat has also reached out to proponents of the two proposals that the MAG has flagged as (1) needing improvements in order to be considered for inclusion in the schedule and (2) being better suited as a lightning talk. The schedule is likely to be shared with the MAG by the end of the 12 July week, with the goal of having it published by the end of the 19 July week.

6. Ms. Esterhuysen noted that the final number of workshops included in the schedule may change if some of the workshops are included in the preparatory and engagement phase. In order for this to happen, the issue teams will need to review the list of accepted workshops and indicate those they think would fit into the preparatory phase (from among the workshops where proponents have indicated willingness to host their sessions either in Katowice or during the preparatory phase).

III. IGF 2021 preparatory and engagement phase

7. Ms. Gengo presented a [draft schedule](#) for the IGF 2021 preparatory and engagement phase, to run between September and November 2021. This phase will include:

- **MAG-convened discussions:** several introductory sessions and a wrap-up session for the IGF 2021 issue areas.
 - The draft plan now includes **three introductory sessions** (each covering two issue areas) tentatively scheduled for 21, 22 and 23 September. The purpose of these sessions is to introduce participants into the practical representation of the issue areas in the IGF 2021 programme. This will require the issue teams to work on their own segment, but also with the other teams whose issue is addressed on the same day.
 - The MAG could also decide to schedule the introductory sessions differently (e.g. all in one day, or in different combinations).
 - Some of the introductory sessions could be organised in cooperation with other IGF activities that focus on the issue areas (e.g. Best Practice Forums (BPFs), Policy Networks (PNs), Dynamic Coalitions (DCs)).
- **Youth track:** youth engagement webinars, planning of the Youth IGF Summit, etc.
- **Intersessional work:** various sessions hosted by IGF intersessional activities.
- **Collaborative sessions with community:** sessions hosted in the framework of meetings of national and regional IGF initiatives (NRIs) and a session on what to expect from IGF 2021.
- **MAG Chair convened discussions:** sessions on topics such as *Lessons learnt from online Internet governance events*, and *The state of multistakeholder Internet governance*.
- **Capacity development sessions:** training on how to participate in a hybrid IGF, workshops on the topic 'Our digital future', etc.

8. MAG members were reminded about a plan to reach out to proponents of non-selected workshops and invite them to contribute to the preparatory and engagement phase. This does not mean that they will be able to organise stand-alone sessions, but they can contribute to sessions included in the schedule of the preparatory phase. For instance, proponents of sessions dealing with emerging regulation issues could participate in the MAG-led introductory session covering the emerging regulation issue area.

9. Action items & next steps

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- When communicating about IGF 2021, make it clear that participation is not only about hosting a session during the December forum, but also about engaging in other IGF work, including the preparatory phase.

IV. Issue teams

10. Ms. Esterhuysen gave an overview of the updated Terms of reference for issue teams.

- Issue Teams are led and facilitated by MAG members, but open to past MAG members and others in the IGF community. Participants in BPFs, PN, DCs and NRIs are particularly encouraged to join these issue teams.
- Their primary responsibility in 2021 is to develop sessions that respond to the IGF 2021 issues areas by organising:
 - Introductory/scoping sessions during the virtual preparatory and engagement phase.
 - Main sessions during the annual forum in December.
- During the preparatory and engagement phase, issue teams are also expected to:
 - Explore the 'IGF community at large' and, from the perspective of their issue area, actively look for synergies and linkages.
 - Serve as focal points for their issue area, collecting information on how the issue is being addressed within the larger IGF community.
- Possible actions to be undertaken by issue teams, in cooperation with the Secretariat:
 - Outreach to intersessional activities
 - Wiki pages per issue area
 - IGF preparatory phase sessions
 - Review of approved workshops for the purpose of inviting organisers to be part of the preparatory phase
- Issue teams will also constitute the **IGF 2021 main session organising teams** for their issue area. [Guidelines for how to approach](#) organising these main sessions are available.



[Terms of reference for IGF 2021 issue teams](#)

11. The Secretariat will communicate the concept of wiki pages as a tool for online written exchanges with the community on the issue areas. The wiki pages will allow the community to liaise with the issue teams and communicate concrete resources on the IGF 2021 issue areas and their policy questions (e.g. in particular by highlighting how the issue areas are tackled by the community through their activities). They will also make the connections between the work of IGF intersessional activities and IGF partners and community members and the IGF 2021 issues visible.

12. Action items & next steps

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 - Start the work on planning the main sessions.
 - Session proposals would need to be ready **by the beginning of October**, to allow enough time to reach out to key participants and finalise the preparations.
 - Use the wiki pages as spaces for tracking relevant work within the IGF community and making connections.
 - Invite others to join the issue teams.
- Issue teams to develop initial proposals on how to approach the planning of the introductory sessions **by the 27 July MAG meeting**.
- MAG Chair and Secretariat to develop a more detailed timeline with relevant milestones and deadlines related to the planning of the introductory sessions and the main sessions.
- Where needed, Secretariat to provide assistance to issue teams in setting up and running online meetings as part of their work (e.g. before the facilitators are identified).

13. A suggestion was made that it might be useful to think about what could be the general aims for and the minimum expectation from the preparatory sessions or the main sessions. This would allow issue teams to plan their activity accordingly and work towards common goals.

V. AOB

14. The next MAG meeting will be held on 23 July 2021, from 11:00 am UTC.

Annex I

Meeting agenda

Agenda

1. Adoption of the Agenda
2. Chair and Co-Chair introduction and welcome
3. Updates from the Secretariat
4. Workshop process (tying up any loose ends)
5. Preparatory phase
6. Issue teams
7. Updates from working groups
8. A.O.B

Input documents

- **IGF2021 - MAG-led Issue Teams Terms of Reference**

Annex II Participants

Apologies noted from the following MAG members: Amrita Choudhury, Carol Roach, Arsene Tungali.

Last name	First name
MAG Chair	
Esterhuysen	Anriette
IGF 2021 Host Country	
Przemyslaw	Typiak
MAG members	
Afonso	Carlos Alberto
Attoumani	Karim
Canales	Maria Paz
Castex	Lucien
Chair	Chenai
Chalmers	Susan
Charlton	Paul
Chukov	Roman
Dofel	Sook-Jung
Edoh	Afi
Fantinati	Mattia
Hordynski	Ryszard
Peake	Adam
Radsch	Courtney
Tauchnitz	Evelyne
Zambrana	Roberto
Office of the Secretary-General's Envoy on Technology	

Munyan	Jason
Other participants	
Amessinou	Kossi
Cassa	Concettina
Cohen	Frederic
Croll	Jutta
Jallow	Adama
Nelson	Mike
Parris	June
Prendergast	Jim
Uduma	Mary
Wagner	Flavio
Wallis	Ben
IGF Secretariat	
Bobo Garcia	Luis
Degezelle	Wim
Garde	Pascal
Gengo	Anja
Masango	Chengetai
Teleanu	Sorina