



**IGF Multistakeholder Advisory Groups, Working Group on Workshop Evaluation
Virtual Meeting, 21st March 2020**

Summary of key points

1. The group discussed how best the proposal allocation could be done to the MAG members? It was said that proposal could be allocated randomly while considering the number of proposals per each theme. However, if any of the MAG members are not comfortable in evaluating an allocated proposal, they can always request a change.
2. It was said that since the MAG members worked in separate groups to facilitate and write narratives of each theme. It may create some complication while the random allocation of the proposal. Some MAG members who were not involved in writing narratives of a theme might not feel comfortable in evaluating the proposals of that theme. It was responded that the MAG member facilitating a track are not necessarily subject matter experts in that specific track.
3. The IGF Secretariat mentioned that the groups evaluating the proposals will be balanced set considering the gender equality, stakeholder groups, and regional groups.
4. A suggestion was made for requesting the MAG members to rank their preferable thematic tracks. Based on which the Secretariat can check the balance of having an equal number of members in each group.
5. Some said that it will be more feasible to randomly assign the proposals to the groups except to the co-facilitators. The previously assigned co-facilitator while writing narratives can remain the same for each group, since they have already started working on each track.
6. Some feel that working on methodologies, which can be used throughout the years will be a more convenient approach rather than changing it from year to year. Considering the best practices form previous years will be a more precise approach than working on a new one.

7. It was said that it will be good to divide the MAG member into groups based on the number of proposals received for the specific track. It might be that for some track numbers of received proposals will be larger than the number of proposals for another track. Dividing the MAG members to equal numbers in each group will not be a practical approach.
8. The IGF Secretariat added that the possibility of pre-assigning to a group will be a conflict of interest, and imbalance into the groups. However, there will be always the possibility of changing proposals if any of the MAG member does not feel comfortable in evaluating.

Annex I

Participants List:

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