

Introductory Session: Digital Inclusion
IGF Day 1: 26 November 2019
0930 – 1120
Raum III

The Introductory Sessions will “set the scene” for each of the IGF main themes during the week. Specifically, the Introductory Sessions will cover the theme’s narrative, explore different sub thematic areas, preview different types of sessions (Workshops, Open Forums, Best Practice Forums, Dynamic Coalitions, NRI Collaborative Sessions and Main Sessions) under the theme, and feature a scene-setting speaker. The session provides attendees the opportunity to connect with attendees who are engaged in similar work and have similar interests.

Lead organizers:

- Paul Rowney
- Susan Chalmers

Mailing list:

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Session agenda [DRAFT]:

- 0930 – 0935** *Welcome and Introduction (5m)*
- 0935 – 0950** *Scene-setting remarks (15m)*
- 0950 – 1000** *Questions and discussion for previous speaker regarding scene-setting remarks (10m)*
- 1000 – 1040** *Sub-theme breakouts (40m)*
- 1040 – 1115** *Readouts and session previews (35m)*
- 1115 – 1120** *Conclusion (5m)*

Sub-themes:

- Access, affordability, infrastructure
- Local content, multilingualism
- Skills, education & jobs
- Social inclusion
- Governance

Tasks:

Organization

- Identify:
 - MAG moderator(s) – This person or team will: give the welcome and introduction (including the theme narrative); facilitate transitions (e.g. introduce the *Scene setting* speaker, give break-out group instructions, ask groups to come back in plenary to give previews, and give a conclusion at the end of the session).
 - *Scene setting* speaker
 - Subtheme leads (if not MAG volunteers)
 - Rapporteur for session
- Confirm moderators and speakers for program
- Draft invitation to workshop organizers / theme
- Work with Secretariat to send out invitations

During event

- All volunteers arrive 15 minutes early to the venue;
- Discuss the location of break-out areas (e.g. whether circles of chairs / room corners / tables can be pre-identified for break outs; consider using placards / sub-theme);
- Volunteers facilitate break out group discussions;
 - What are three or four policy questions relating to this sub-theme that you hope to address during the week?
 - If you are a workshop organizer, what policy areas will your workshop explore?
- Rapporteur takes note of readouts