DRAFT FOR COMMENT (by 5 June)

2nd IGF 2020 Open Consultations and MAG Meeting, 15 to 19 June 2020

I. Context and meeting modalities

As a result of the COVID-19 pandemic the second IGF 2020 Open Consultation and MAG Meeting will take place virtually over a five-day period from 15 to 19 June 2020. This is longer than the traditional three-day meeting, but, if factoring in time lost to travel it should ideally not require a greater time commitment from MAG members. To facilitate an effective meeting, and to make it as easy as possible for MAG members to participate, the Secretariat and the Chair propose the following modalities:

- Meeting will take place over 5 days using Zoom
- Zoom features such as breakout group rooms and polls will be utilised
- All set statements or briefings will be pre-recorded and made available on the IGF’s YouTube account prior to the meeting
- Meeting will have short plenaries followed by breakout groups to enable people to work in time zones that suit them
- The Open Consultation will have interpretation available from French to English during Geneva standard working hours. All MAG meeting plenaries will be captioned in English.
- Pre-meeting preparatory work will be optimised to facilitate virtual decision-making
- Breakout group methodology and process will be pre-agreed before the meeting and facilitators and rapporteurs trained.
- There will be two types of breakout groups: Synchronous groups integrated into plenary timeslots and asynchronous breakout groups that will take place in different time-slots.

II. Milestones to be achieved before the meeting

- ✓ In-depth review of workshops with a high degree of variance in scoring and decision on how to treat these workshops.
- ✓ Consensus on which workshops proposals can be eliminated on the basis of overall poor quality.
- ✓ Final ranking of workshops per thematic track.
- ✓ Identify possible sub-themes (where appropriate or desired) and assessment of extent to which high-scoring proposals cover the theme in each thematic track. Flag lower scoring workshops that could add to programme cohesion for further discussion.
- ✓ At the discretion of each group, update the thematic narrative based on insights gained from the scoring by 10 June.
- ✓ Initiate discussion on main sessions (e.g. whether we want one for each track). What other topics could be the focus of main sessions?¹

¹ Keep in mind the main session already under development by a sub-group of MAG members coordinated by Karim and Roberto.
## 15 JUNE 2020: OPEN CONSULTATIONS

<table>
<thead>
<tr>
<th>TIME (UTC)</th>
<th>AGENDA ITEM</th>
<th>FOCUS</th>
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</thead>
<tbody>
<tr>
<td>08:00 – 09:00 UTC</td>
<td>Opening Session</td>
<td>Welcome from co-chairs, Welcome from UNDESA, Adoption of Agenda, COVID-19 and the IGF</td>
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<tr>
<td>09:00 – 10:00 UTC</td>
<td>Briefings on preparations</td>
<td>Updates on IGF 2020 preparation, Logistics, high-level leaders meeting, parliamentarian and youth tracks, IGF Secretariat presentation on IGF2020 schedule</td>
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<tr>
<td>10:00 - 10:15 UTC</td>
<td></td>
<td>Join us for a virtual coffee-break!</td>
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<tr>
<td>10:30 - 11:30 UTC</td>
<td>Briefings from UN agencies, IGOs and other international Internet-governance related organizations/initiatives (pre-recorded)</td>
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<tr>
<td>11:30 - 12:00 UTC</td>
<td>Closing summary by the MAG Chair</td>
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Also, from **13:00 - 16:00 UTC**, the HLPDC Secretariat will host the Implementation Dialogue on the HLPDC Reports’ Recommendation 5 A/B (see in your time zone).
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<tbody>
<tr>
<td>08:00 – 08:45 UTC</td>
<td>Opening Session</td>
<td>● Adoption of Agenda and welcome from co-chairs&lt;br&gt; ● Welcome from UNDESA&lt;br&gt; ● MAG member check-in</td>
<td>Adoption of agenda. MAG member check-ins.</td>
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<tr>
<td>08:45 – 09:30 UTC</td>
<td>Debrief from Open Consultations</td>
<td></td>
<td>List of suggestions to consider in planning.</td>
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<tr>
<td>09:30 – 10:30 UTC</td>
<td>Plenary Session I</td>
<td>● Workshop selection and thematic tracks&lt;br&gt; ● Report back from thematic tracks (5 minutes per track)&lt;br&gt; ● Discussion of overall programme cohesion</td>
<td>Ranked workshops in each thematic track. Overview of the overall programme.</td>
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<tr>
<td></td>
<td>Asynchronous breakout Groups</td>
<td>Breakout into thematic groups for final selection of workshops</td>
<td>List of approved workshops (overall). List of proposals for mergers.</td>
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<tr>
<td>14:00 UTC</td>
<td>Address by the United Nations Under-Secretary-General for Economic and Social Affairs, Mr. Liu Zhenmin</td>
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<tr>
<td>14:10 - 15:15 UTC</td>
<td>Q&amp;A on the UN Secretary-General’s Roadmap on Digital Cooperation</td>
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## 17 JUNE 2020: MAG MEETING DAY 2

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| 12:30 – 13:30 UTC  
See in your time zone | Plenary Session II | ● Adoption of Agenda and welcome from MAG Chair  
● Reporting in from the thematic groups (final list of workshops) | Agreed final list of workshops |
| 13:30-14:30 UTC  
See in your time zone | Plenary Session III | ● Introduction by Chair  
● Main Session discussion  
● Topping and tailing sessions | Agreed methodology on main sessions. Identifying issue areas, forming discussion groups and appointing co-facilitators. |
| 2-hrs slot TBD  
Doodle Poll | Asynchronous breakout Groups | Breakout into groups for discussion of main sessions | |

## 18 JUNE 2020: MAG MEETING DAY 3

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| 05:00 – 07:00 UTC  
See in your time zone | Plenary Session IV | ● Adoption of Agenda and welcome from MAG Chair  
● Presentation by main session groups  
● MAG discussion on main sessions  
● Next steps on main sessions | Identifying issue areas, forming discussion groups and appointing co-facilitators. Deciding on the next steps. |
| 07:00-08:00 UTC  
See in your time zone | Plenary Session V | Reports from BPFs | |
19 JUNE 2020: MAG MEETING DAY 4

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| 12:30 – 13:30 UTC | Plenary Session VI | ● Updates on BPFs collaboration with other IG-initiatives  
                          ● Updates on a review process of past BPFs and developing criteria for future BPFs (“BPF on BPFs”) |
| 13:45 - 15:00 UTC | Plenary Session VII | ● Updates from the DCs  
                          ● Updates from the NRIs |
| 15:00 - 16:00 UTC | Plenary Session VIII | ● IGF 2020 processes: next steps  
                          ● AoB  
                          ● Closing |

Overview: MAG plenaries & breakout groups:

- **Open Consultations [15 June] | total duration: 4 hrs**
- **Day 1: MAG meeting [16 June] | total duration: 3,5 hrs**
  - Plenary Session I on workshops: 09:30 - 10:30 UTC (total duration: 1 hr)  
  - Breakout groups on workshops: 2 hrs timeslots to be determined based on a doodle poll
- **Day 2: MAG meeting [17 June] | total duration: 2 hrs**
  - Plenary session II on workshops: 12:30 - 13:30 UTC (total duration: 1 hrs)  
  - Plenary session III on main sessions and topping & tailing sessions: 13:30 - 14:30 UTC (total duration: 1 hr)  
  - Breakout groups on main sessions: 2 hrs timeslots to be determined based on a doodle poll
- **Day 3: MAG meeting [18 June] | total duration: 3 hrs**
  - Plenary Session IV on main sessions: 05:00 – 07:00 UTC (total duration: 2 hrs)  
  - Plenary Session V on BPFs: 07:00 – 08:00 UTC (total duration: 1 hr)
- **Day 4: MAG meeting [19 June] | total duration: 3 hrs 15 min**
  - Plenary Session VI on BPF collaboration and “BPF on BPFs”: 12:30 – 13:30 UTC (total duration: 1 hr 15 min)
duration: 1 hr)
Plenary Session VII on updates from DCs and NRIs: 13:45 - 15:00 (total duration: 1 hr 15 min)
Plenary Session VIII on next steps and closing: 15:00-16:00 (total duration: 1 hr)