

IGF MAG WG-IMP - Notes on mtg 1 held 20 June 19 UTC

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<https://docs.google.com/document/d/14cpZo-GsjFOttNATM9XnGdnYe5xPHN6GVpHXaoX9Xj8/edit?usp=sharing>

These notes were approved 8 Aug in Mtg 2

Agenda

I. Start of meeting

- Attendance

There were very few people in attendance. We do not yet have a definition of 'quorum' for holding a meeting, and this was the first one, so we did hold the meeting.

(Did not capture the attendance,)

- Recording

Decision made to record meeting. Unfortunately it was not started correctly until about 15 minutes into meeting.

(url of recording here)

- Review/edit agenda

II. Review of Charter

https://www.intgovforum.org/multilingual/index.php?q=filedepot_download/4919/642

The meeting walked through the charter and discussed several of the points.

- One of the issues discussed was the collection of existing materials. The previous work done on creating a table of recommendations was discussed and Flavio offered to send to the list the existing documents and to send a contribution regarding the recommendations from the UNDESA Retreat.

From his email on the second point above:

Please find attached a document with a contribution to the work of our WG. This document serves two purposes:

1) It presents recommendations from the UNDESA Retreat, held in Glenn Cove (NY) in July 2016, in a more concise and systematic way.

2) It makes an exercise in mapping recommendations from the UNDESA Retreat to the recommendations of the CSTD Working Group on IGF Improvements, from 2012.

In the email, Flavio provided 2 documents

- Tags.

A working, commentable, version of this doc has been placed in Drive:

<https://docs.google.com/document/d/1jwiqgciOjarigJun2O7_2W-JzHOgUBULHRfFI7OQW0g/edit?usp=sharing>

- IGF Retreat Recommendations

A working, commentable, version of this doc has been placed in Drive:

<https://docs.google.com/document/d/10oAuOJZOjSsjVzQO278EOm3BkQTN1f9DX75v_5GutmA/edit?usp=sharing>

- Flavio also suggested that we could take, as starting point, the table that was prepared in 2013 by a previous WG of the MAG, whose task was to evaluate the implementation of the recommendations from the CSTD WG from 2012. This table could be extended with more recent recommendations.
- Another issue that we emphasised in the discussion was the need to coordinate with the WG on multi-year strategy.
- Marilyn suggested a closer relationship between our WG and the NRIs. She also suggested that Anja, focal point of the NRIs in the IGF Secretariat, could be invited to the WG.

III. Selection of co-chairs

There were not enough people in attendance to even consider doing this. There was general agreement that Avri should continue in an interim manner until we get more people involved.

IV Start discussion on how to go about working on our first task

Review the set of recommendations for IGF improvement and documents that offer direction or community input on specific topics to assess the extent to which they which have been implemented. For those which are considered implemented this would be noted in a report of the group and for those still in the process of being implemented, and those

Should start covering issues like:

- Decision making?
- How do we split up the work?
- Which subtasks come first and which are dependent?
- Who is willing to volunteer token for which task?

V. Working methods

- What tools do we use. E.g. Drive tools, chat capability?

Seemed to be initial agreement that using Drive to start was ok. In the long run need to set up a Wiki somewhere, either on the IGF site if we can get change control over that space, or on a separate. Building a wordpress website is really easy and Avri volunteered to do that if we can't find a better alternative and the group agrees. In the meantime Avri is putting the docs we are working on and those we collect in a Drive directory that she will open up.

- How often do we need to meet?

We did not make a recommendation on this.

More notice needs to be given on meetings.

It has been suggested that the WG could have a F2F meeting at Day 0 of the IGF.

- Do we need to rotate times and among what regions?

Seemed to be agreement that this would be preferable.

- When is our next meeting?

(Avri will put out out a doodle poll for our next meeting)

VI. AOB